



Commercial Road Test Checklist

A physical road test is required for evaluation of all new driver candidates. The test should be completed prior to hire, as part of the hiring process, not afterward. Any corrective actions should be addressed post-hire during the orientation process, before release for driving.

Drivers with less than 2 years of experience or younger than 23 years of age are required to perform a physical road evaluation at 30 days from hire and 90 days from hire.

Driver's name: _____ Address: _____

License no. _____ State: _____ Equipment driven: _____ Truck/tractor: _____ Trailer: _____

Checked from: _____ To: _____ Date: _____

Mark applicable items below with a **V** if a driver's performance is satisfactory and with an **X** if a driver's performance is unsatisfactory. Explain unsatisfactory items under remarks. Write in "not applicable" (NA) for items that do not apply.

PART 1 – PRE-TRIP AND EMERGENCY EQUIPMENT

Checks general condition when approaching unit	<input type="checkbox"/>
Looks for leakage of coolant, fuel and lubricants	<input type="checkbox"/>
Checks under hood – for oil, water, condition of engine compartment and steering	<input type="checkbox"/>
Tests brake action, tractor protection valve and parking (hand) brake	<input type="checkbox"/>
Checks horn, windshield wipers, mirrors and emergency equipment: reflectors, flares, fuses, tire chains (if necessary) and fire extinguisher	<input type="checkbox"/>
Checks instruments for normal readings	<input type="checkbox"/>
Checks dashboard warning lights for proper functioning	<input type="checkbox"/>
Cleans windshield, windows, mirrors, lights and reflectors	<input type="checkbox"/>
Reviews and signs previous report	<input type="checkbox"/>

PART 2 – COUPLING AND UNCOUPLING

Lines up units	<input type="checkbox"/>
Connects glad hands to trailer to apply trailer brakes before coupling	<input type="checkbox"/>
Connects glad hands light line properly	<input type="checkbox"/>

FUNDAMENTALUW.COM

Fundamental Underwriters is a division of AF Group. All policies are underwritten by a licensed insurer subsidiary.
For more information, visit afgroup.com. © AF Group.



Couples without difficulty	<input type="checkbox"/>
Raises landing gear fully after coupling	<input type="checkbox"/>
Visually checks king pin assembly to be certain of proper coupling	<input type="checkbox"/>
Checks coupling by applying hand valve or tractor protection valve (trailer air supply valve) and gently applying pressure, trying to pull away from trailer	<input type="checkbox"/>
Assures that surface will support trailer before uncoupling	<input type="checkbox"/>

PART 3 – PLACING VEHICLE IN MOTION OF CONTROLS

A. ENGINE	
Places transmission in neutral before starting engine	<input type="checkbox"/>
Starts engine without difficulty	<input type="checkbox"/>
Allows proper warmup	<input type="checkbox"/>
Understands gauges on instrument panel	<input type="checkbox"/>
Maintains proper engine speed (rpm) while driving	<input type="checkbox"/>
Does not abuse motor	<input type="checkbox"/>
B. CLUTCH AND TRANSMISSION	
Starts loaded unit smoothly	<input type="checkbox"/>
Uses clutch properly	<input type="checkbox"/>
Times gearshifts properly	<input type="checkbox"/>
Shifts gears smoothly	<input type="checkbox"/>
Uses proper gear sequence	<input type="checkbox"/>
C. BRAKES	
Knows proper use of tractor protection valve	<input type="checkbox"/>
Understands low air warning	<input type="checkbox"/>
Tests service brakes	<input type="checkbox"/>
Builds full air pressure before moving	<input type="checkbox"/>
D. STEERING	
Controls steering wheel	<input type="checkbox"/>
Maintains good driving posture and good grip on wheel	<input type="checkbox"/>
E. LIGHTS	
Knows lighting regulations	<input type="checkbox"/>
Uses proper headlight beam	<input type="checkbox"/>

FUNDAMENTALUW.COM

Fundamental Underwriters is a division of AF Group. All policies are underwritten by a licensed insurer subsidiary.
For more information, visit afgroup.com. © AF Group.



Dims lights when meeting or following other traffic	<input type="checkbox"/>
Adjusts speed to range of headlights	<input type="checkbox"/>

PART 4 – BACKING AND PARKING

A. BACKING	
Gets out and checks surroundings before backing	<input type="checkbox"/>
Looks back as well as uses mirror	<input type="checkbox"/>
Gets out and rechecks conditions on long back	<input type="checkbox"/>
Avoids backing from blind side	<input type="checkbox"/>
Signals when backing	<input type="checkbox"/>
Controls speed and direction properly while backing	<input type="checkbox"/>
B. PARKING (City)	
Does not hit nearby vehicles or stationary objects	<input type="checkbox"/>
Parks proper distance from curb	<input type="checkbox"/>
Sets parking brake, puts in gear, check wheels and shuts off motor	<input type="checkbox"/>
Checks traffic conditions and signals when pulling out from parked position	<input type="checkbox"/>
Parks in legal and safe location	<input type="checkbox"/>
C. PARKING (Road)	
Parks off pavement	<input type="checkbox"/>
Avoids parking on soft shoulder	<input type="checkbox"/>
Uses emergency warning signals when required	<input type="checkbox"/>
Secures unit properly	<input type="checkbox"/>

PART 5 – SLOWING AND STOPPING

Uses gears properly ascending	<input type="checkbox"/>
Gears down properly descending	<input type="checkbox"/>
Stops and restarts without rolling back	<input type="checkbox"/>
Tests brakes before descending grades	<input type="checkbox"/>
Uses brakes before descending grades	<input type="checkbox"/>
Uses mirrors to check traffic to rear	<input type="checkbox"/>
Signals following traffic	<input type="checkbox"/>
Avoids sudden stops	<input type="checkbox"/>

Stops smoothly without excessive fanning	<input type="checkbox"/>
Stops before crossing sidewalk when coming out of driveway or alley	<input type="checkbox"/>
Stops clear of pedestrian crosswalks	<input type="checkbox"/>

PART 6 – OPERATING IN TRAFFIC, PASSING AND TURNING

A. TURNING

Signals intention to turn well in advance	<input type="checkbox"/>
Gets into proper lane well in advance of turn	<input type="checkbox"/>
Checks traffic conditions and turns only when intersection is clear	<input type="checkbox"/>
Restricts traffic from passing on right when preparing to complete right-hand turn	<input type="checkbox"/>
Completes turn promptly and safely and does not impede traffic	<input type="checkbox"/>

B. TRAFFIC SIGNS AND SIGNALS

Approaches signal prepared to stop if necessary	<input type="checkbox"/>
Obeys traffic signal	<input type="checkbox"/>
Uses good judgement on yellow light	<input type="checkbox"/>
Starts smoothly on green	<input type="checkbox"/>
Notices and heeds traffic signs	<input type="checkbox"/>
Obeys stop signs	<input type="checkbox"/>

C. INTERSECTIONS

Adjusts speed to permit stopping if necessary	<input type="checkbox"/>
Checks for cross traffic regardless of traffic controls	<input type="checkbox"/>
Yields right-of-way for safety	<input type="checkbox"/>

D. GRADE CROSSINGS

Adjusts speed to conditions	<input type="checkbox"/>
Makes safe stop, if required	<input type="checkbox"/>
Selects proper gear and does not shift gears while crossing	<input type="checkbox"/>
Knows and understands federal and state rules governing grade crossing	<input type="checkbox"/>

E. PASSING

Passes with sufficient clear space ahead	<input type="checkbox"/>
Does not pass in unsafe locations: hills, curves and intersections	<input type="checkbox"/>
Signals change of lanes	<input type="checkbox"/>
Pulls out and backs with certainty	<input type="checkbox"/>

Does not tailgate (4 second rule)	<input type="checkbox"/>
Does not block traffic with slow pass	<input type="checkbox"/>
Allows enough room when returning to right lane.	<input type="checkbox"/>
F. SPEED	
Uses speed consistent with ability	<input type="checkbox"/>
Adjusts speed properly to road, weather and traffic conditions and legal limits	<input type="checkbox"/>
Slows down for rough road	<input type="checkbox"/>
Slows down in advance of curves, intersection, etc.	<input type="checkbox"/>
Maintains consistent speed	<input type="checkbox"/>
G. COURTESY AND SAFETY	
Uses defensive driving techniques	<input type="checkbox"/>
Yields right-of-way for safety	<input type="checkbox"/>
Goes ahead when given right-of-way by others	<input type="checkbox"/>
Does not crowd other drivers or force way through traffic	<input type="checkbox"/>
Allows faster traffic to pass	<input type="checkbox"/>
Keeps right and in own lane	<input type="checkbox"/>
Uses horn only when necessary	<input type="checkbox"/>
Is generally courteous and uses proper conduct	<input type="checkbox"/>

PART 7 – MISCELLANEOUS

A. GENERAL DRIVING ABILITY AND HABITS	
Consistently alert and attentive	<input type="checkbox"/>
Adjusts driving to meet changing conditions	<input type="checkbox"/>
Performs routine functions without taking eyes from road	<input type="checkbox"/>
Checks instruments regularly while driving	<input type="checkbox"/>
Willing to take instructions and suggestions	<input type="checkbox"/>
Possesses adequate self-confidence in driving	<input type="checkbox"/>
Is not easily	<input type="checkbox"/>
Maintains positive attitude	<input type="checkbox"/>
Maintains good personal appearance, manner and cleanliness	<input type="checkbox"/>
Possesses good physical stamina	<input type="checkbox"/>

FUNDAMENTALUW.COM

Fundamental Underwriters is a division of AF Group. All policies are underwritten by a licensed insurer subsidiary.
For more information, visit afgroup.com. © AF Group.



B. HANDLING OF FRIEGHT	
Checks freight properly	<input type="checkbox"/>
Handles and loads freight properly	<input type="checkbox"/>
Handles bills properly	<input type="checkbox"/>
Breaks down load as required	<input type="checkbox"/>
C. RULES AND REGULATIONS	
Possesses knowledge of company rules	<input type="checkbox"/>
Possesses knowledge of regulations: federal, state and local	<input type="checkbox"/>
Possesses knowledge of special truck routes	<input type="checkbox"/>
D. USE OF SPECIAL EQUIPMENT (Specify)	
	<input type="checkbox"/>

REMARKS:

GENERAL PERFORMANCE (circle one): Satisfactory Needs training Unsatisfactory

QUALIFIED FOR (circle one): Truck Tractor-semitrailer Other (specify): _____

CERTIFICATION OF ROAD TEST

Instructions to carrier: If the road test is successfully completed, the person who administered it must complete the following certification in duplicate. The original signed road test form and certification of road test shall be retained in the driver qualification file of the person who was examined. Duplicate copies should be provided to the person examined. Section 391.31 (e)(f)(g)(1)(2) of the Motor Carrier Safety Regulations.

Driver's name: _____ **Type of power unit:** _____

Social Security No. _____ **Type of trailer(s):** _____

Operator's/chauffeur's license no. _____ **State:** _____ **If passenger carrier, type of bus:** _____

This is to certify that the above-named driver was given a road test under my supervision on the date (mm/dd/year) of _____, consisting of approximately _____ miles of driving. It is my considered opinion that this driver possesses sufficient driving skill to safely operate the type of commercial motor vehicles listed above.

Signature of examiner

Organization

Title of examiner

Address of examiner

For a supply of forms similar to above, contact www.jkeller.com or 800-327-6868

Corrective Action and Review

For every item marked **X** as unsatisfactory, corrective action or counseling must be performed and documented. Make copies of this page for additional space.

Unsatisfactory element:	Corrective action taken:	Date completed:
Trainer/coach:	Signature of trainer/coach:	

Unsatisfactory element:	Corrective action taken:	Date completed:
Trainer/coach:	Signature of trainer/coach:	

FUNDAMENTALUW.COM

Fundamental Underwriters is a division of AF Group. All policies are underwritten by a licensed insurer subsidiary.
For more information, visit afgroup.com. © AF Group.



Unsatisfactory element:	Corrective action taken:	Date completed:
Trainer/coach:	Signature of trainer/coach:	

Unsatisfactory element:	Corrective action taken:	Date completed:
Trainer/coach:	Signature of trainer/coach:	

Unsatisfactory element:	Corrective action taken:	Date completed:
Trainer/coach:	Signature of trainer/coach:	